

PART – B

Answer **any 3** questions. **Each** answer carries **15** marks. **Each** answer should not exceed **1200** words.

9. Describe the objectives, functions and programmes of Central Social Welfare Board.
10. What are the characteristics of a human service organization and explain how it differ from other organisations.
11. Write an essay on administrative process in human service organizations.
12. What are the steps and principles involved in budgeting of a social welfare organisation ?
13. Define communication. Explain the benefits, nature and characteristics of communication in an organization. **(3×15=45 Marks)**

Reg. No. :

(Pages : 2)

22

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Name :

Second Semester M.S.W. Degree Examination, June 2007

(New Scheme – 2006 Admns.)

SW 222 : ADMINISTRATION OF HUMAN SERVICE ORGANIZATIONS

Time: 3 Hours

Max. Marks: 75

PART – A

Answer **any 5** questions. **Each** question carries **6** marks. **Each** answer should not exceed **300** words.

1. “The pattern of staff-client relations are the best indicator of the social climate and distinctiveness of an organization.” – Comment.
2. What do you mean by organizational effectiveness ? What are the variables necessary to produce expected organizational effectiveness ?
3. Explain the essentials and process of decision making included in managerial process.
4. Write a brief note on memorandum of association, constitution and Bye-laws of human service organization.
5. Briefly explain the steps involved in planning process.
6. Explain various records maintaining in a social welfare agency. Explain the nature of each of them.
7. Point out the distinguishing characteristics of a health care organisation.
8. Briefly outline the guidelines in the design and management of Management Information System. (5×6=30 Marks)

P.T.O.