

Reg. No. : .....

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Name : .....

First Semester M.A. Examination, December 2006

(New Scheme – 2006 Admissions)

PM – 211 : PERSONNEL MANAGEMENT

Time: 3 Hours

Max. Marks: 75

PART – A

Answer **any five** questions. All questions carry **equal** marks. Answer should not exceed **300** words **each**.

1. Discuss the concepts 'Personnel Management' and 'Human Resource Management'.
2. 'Human Resource Management is no longer a staff function'. Evaluate the statement.
3. Explain the structure and functions of a Personnel Department in an organization known to you.
4. Discuss the various Personnel Records to be maintained by a Personnel Department. Explain the significance of having proper personnel records in organizations.
5. Discuss the significance of a proper man-power planning in achieving organizational effectiveness.
6. Discuss the various internal and external sources of recruitment.
7. Explain 'Job Description' and 'Job Specification' with suitable examples.
8. What is meant by Psychological Tests ? Explain any two psychological tests familiar to you. (5×6=30 Marks)

PART – B

Answer **any three** questions. All questions carry **equal** marks. Answer should not exceed **1200** words **each**.

9. "Human Resource Development is the major challenge of an HR professional in the new economy." Discuss.

P.T.O.

10. Prepare a Recruitment and Selection schedule for an IT company which is planning for recruitment of engineering graduates.
11. Discuss various types of interviews. Explain the importance of interview as a selection tool.
12. Discuss the evolution of Human Resource Management function as you see it today.
13. Explain the role of professional bodies like NIPM and HRD network in the professionalisation of Human Resource Management in India. **(3×15=45 Marks)**

PART - B