

25



(Page : 1)

7974

Reg. No. :

Name :

First Semester M.A. Degree Examination, January 2013
Branch : Personnel Management
P.M. 2.1.1 : PERSONNEL MANAGEMENT

Time : 3 Hours

Max. Marks : 75

PART – I

Answer **any five** questions. **All** questions carry **equal** marks. Answers should **not** exceed **300** words **each**.

1. Define and detail the scope of Personnel Management.
2. Write a brief note on the functions of Personnel Management.
3. Describe a typical structure of Personnel Department.
4. Write a note on the aims and objectives of Personnel Policies.
5. Describe the steps in manpower planning.
6. Write a note on job description and job specification.
7. Differentiate between recruitment and selection.
8. Write a note on the different psychological tests used in selection.

(5×6=30 Marks)

PART – II

Answer **any three** questions. **All** questions carry **equal** marks. Answers should **not** exceed **1200** words **each**.

9. Write an essay on the evolution of HRM function.
10. Describe in detail the role played by professional organisations in the field of Personnel Management.
11. Describe the concept of labour market and the role of educational institutions relating to the labour market.
12. Write an essay explaining the different steps from recruitment to job placement.
13. What are the challenges faced by human resource managers in today's times ?

(3×15=45 Marks)
